

### Book early to avoid disappointment!

To reserve a place on this workshop complete the booking form enclosed with this brochure or download a form from our website and

Post, email or fax it to Jean Myrie,  
Voluntary Action Luton  
15 New Bedford Rd Luton LU1 1SA

fax it to us on 01582 733013

email it to [jean.myrie@valuton.org.uk](mailto:jean.myrie@valuton.org.uk)

Your booking will be acknowledged and details of the event and directions to the venue will be sent to participants five days before the event.

**To reserve a place**, request a booking form, or for more information about this workshop and our training programme contact :-

Jean Myrie, Infrastructure Training & Development Officer  
on 01582 733418 or Email [jean.myrie@valuton.org.uk](mailto:jean.myrie@valuton.org.uk) You can also visit our website [www.valuton.org.uk](http://www.valuton.org.uk)

*The organisers reserve the right to modify the content of the programme*

## Voluntary Action Luton

### Managing Equality and Diversity

Voluntary Action  
15 New Bedford Road  
Luton LU1 1SA

Wednesday 3rd March 2010  
9.30an—3.30pm



# Training Workshop



Charity Registration No.1059287 Reg Company no:3275961.

## Overview ....



Delivering services in a multi-cultural society requires knowledge, skill, sensitivity, flexibility but above all a willingness to look inside ourselves and explore values, emotions and pre-dispositions that often remain hidden until forced emerge.

When driven to the surface in an uncontrolled and unanticipated way, they can be counter-productive and may undo all the good, conscious work that has gone before.

To get the best results, organisations have to adopt approaches that will:

- Respect and respond to the diverse requirements and needs of different environments, and
- best enable individuals to make full use of the of the diverse talents and experiences that they bring with them when using the services that organisations provide.

The Primary Objective of this one-day course is to lay the foundations for working within these approaches by helping participant to think about and begin to plan to create positive environments which support all the people with whom they work; to value their differences and enable them to contribute to their full potential.

## About the Trainer

This workshop will be delivered by Pam McNay who is well known to the Voluntary and Community Sector and has worked as a freelance trainer/consultant for over 20 years, primarily with voluntary organisations.

In training she draws on the skills and understanding of those involved, whilst offering new perspectives and ways of looking at things.

She uses a range of approaches to meet diverse needs, to value varying experiences and to match the specific work most appropriately.

## Aims ....

The course will Aim to:

- Raise awareness and understanding of legal, ethical and Strategic reasons for the effective Management of Diversity, including Equal Opportunities.
- Enable participants to explore the sorts of work contexts which expose their conscious and hidden pre-dispositions to diversity.
- Encourage participants to value diversity so as to manage it more effectively within their organisations and in their work with their clients.

The training will consist of a mix of individual and group work, of thinking, doing and speaking.

## Access and Individual Requirements ....



The workshops will be held at Voluntary Action Luton, 15 New Bedford Road, Luton LU1 1SA. This venue is fully accessible. Free parking is available.

If you have any specific individual requirements to enable you to attend this event please let us know. Every effort is made to meet individual requirements, which might include; a loop system, wheelchair access, handouts in large print or special dietary requirements.

Refreshments and Lunch will be provided.



Details of how to book are on the next page