

Access and Individual Requirements

Most of the workshop will be held at **Voluntary Action Luton 15 New Bedford Rd Luton LU1 1SA**. All venues are fully accessible. Parking is available in a pay and display car parks nearby.

If you have any specific individual requirements to enable you to attend this event please let us know. Every effort is made to meet individual requirements, which might include; a loop system, wheelchair access, handouts in large print or special dietary requirements. Refreshments and lunch will be provided.



Book early to avoid disappointment!

To book a place on this workshop

- complete a booking form, available on request from our website or enclosed with this flyer
 - post it to Jean Myrie, Voluntary Action Luton
15 New Bedford Rd Luton LU1 1SA
- or
- fax it to us on 01582 733013
- or
- email it to jean.myrie@valuton.org.uk

Your booking will be acknowledged and details of the event and directions to the venue will be sent to participants seven days before the event.

To reserve a place, request a booking form or for more information about this workshop or our training programme contact :- Jean Myrie, Training Adviser/Assessor, on 01582 733418 or email jean.myrie@valuton.org.uk You can also visit our website: www.valuton.org.uk



INVESTORS IN PEOPLE

Luton **Assembly**



Charity Registration No.1059287

Reg Company No:3275961

Feb 2010

CWDC Training Programme February - July 2010

Leadership Training Programme

February to July 2010

for

Third Sector organisations working with Children and Young People in Luton

The programme will use a mix of local trainers at local venues.

Further information please contact:
Jean Myrie at VAL on 01582 733418
Email: jean.myrie@valuton.org.uk



Forward

The Children's Workforce Development Council (CWDC) and the Children's Workforce Network (CWN) have provided funding for some Leadership training to build the capacity of organisations working with Children and Young People within the Luton area.

The government's ten year strategy for young people entitled "*Aiming High for Young People*" aim to develop a skilled and confident workforce that will work to deliver the best possible outcomes for young people. Their commitment has been affirmed in the government's *2020 Children and Young People's Workforce Strategy* published in December 2008.

In partnership with the Children's Workforce Network (CWN), the Children's Workforce Development Council (CDWC) has set up a Young People's Workforce Reform Programme Board with the task of delivering a programme of young people's workforce reform over the next three years.

The three main strands of the Children Workforce Programme are:-

- Helping to develop the leaders and managers of today and tomorrow
- Increase support for the Third Sector youth workforce to build their capacity to deliver high quality services
- Establish a common platform of skills for the young people's workforce

As part of the above, **six FREE Leadership training sessions** are scheduled from February to July 2010, **9:30am – 3.30pm - Tea/Coffee and lunch will be provided.**

All delegates shall receive a certificate of attendance.

All trainers have extensive experience in this area of work and are currently employed in leadership roles where they work with children and young people within Luton.



The Assembly is the forum of local voluntary and community organisations in Luton and supports its host organisation, Voluntary Action Luton in its strategic level partnership work. It presently has more than 500 local organisations registered and its role is to ensure that the voice of the voluntary and community sector is heard strongly within the Local Strategic Partnership (LSP), which is the Luton Forum so that the sector has the opportunity to shape service delivery and policy formation.



Your local Volunteer Centre works with people who are interested in volunteering and with organisations using volunteers to promote and develop volunteering.

Your volunteer centre is the place to find out about local volunteering opportunities. We can offer you a free, confidential and informal appointment where our advisers can provide information and guidance on any aspect of volunteering.



DONT MISS OUT!!!

FORTHCOMING CWDC EVENTS

In addition to the CWDC Leadership courses will be two networking sessions on topics of relevance to the changes taking place within the Children and Young People workforce locally and nationally. Further details will be published at a later date.



Voluntary Action Luton

Voluntary Action Luton is a Council for Voluntary Service providing advice and support to voluntary and community groups in Luton and its surrounding areas. We exist to encourage effectiveness, innovation and co-operation and to ensure that the voice of the sector is heard.

Voluntary Action Luton is an umbrella organisation that supports the growing number of voluntary and community groups in the Luton area.

Voluntary Action Luton has been providing advice and support on setting up and running voluntary and community groups for over 30 years.

We exist to encourage effectiveness, innovation, co-operation and information dissemination in Luton's voluntary and community sector and to ensure that overall the voice of the sector is heard.

We can also support by advising on constitution and legal issues, provide funding and grant aid and help groups to set-up.

Voluntary Action Luton provides a directory of voluntary and community groups and produces a bi-monthly newsletter, with up-to-date news of training, events and information.

How does VAL help third sector organisations?

- By sharing information through the Voluntary Matters Newsletter on funding, events, reviews and issues of concern
- By providing high quality Training
- By using Development Workers to help groups ensure good governance and management of all kinds, whether as a voluntary organisation, community group or as a social enterprise.
- Through partnerships that enable participation in representation and in delivery of services.
- By managing a Voluntary Resource Centre and a range of other services.

About the Trainers

Chris Curtis

Chris Curtis works for LCET, a local charity working with young people across Luton. After training as a lawyer, he worked with young people with emotional and behavioural difficulties in Bristol. In 1993 he moved to Luton to lead LCET, overseeing the strategic development and growth of the charity and its staff. Chris now speaks widely on psychology, youth work and leadership and writes a regular column for 'Youthwork' magazine. He's also a big film fan and a member of The Magic Circle.

Astrid Bannister

Astrid joined LAMP as the Director in February 2006. Initially Astrid worked as a volunteer, but when the opportunity arose to take on a full-time role within the organisation she was very keen. Before joining LAMP, Astrid worked for the NHS in variety of project management roles. Having worked in central London and in local hospitals, Astrid gained a huge amount of experience of dealing with all aspects of the community, influencing individuals and working with young people, having started and managed a variety of youth clubs in her spare time. Initially after leaving college Astrid spent a year training and working for Youth for Christ in North London and she still continues to mentor young people today. Astrid has a passion to see young people develop to their full potential and is keen that LAMP continues to develop as an organisation that deals with young people in a holistic manner, treating them as individuals, and helping them to reach their goals.

Lloyd Denny

Lloyd Denny is a Management Consultant with many years of Senior management experience in both the Statutory and Third Sectors and has been instrumental in providing strategic leadership to various Housing Associations. He is an independent member of Bedfordshire Police authority and a Board member of Luton Safeguarding Children Board. In 2008 he established Restoration Counselling Services where he now operates as its Director.

Workshop	Content	Date	Trainers	Time	Location	Cost
Leadership: Qualities and Competences	Reflects on the qualities of a leader and the exploration of how you can grow in your own leadership.	Thursday 25th February 2010	Chris Curtis	9:30am – 3.30pm	VAL	£10 Refundable deposit
Managing Change	Exploring different types of change, how they affect individuals and organisations and how you can make the most of changes that happen within your role.	Thursday 18th March 2010	Chris Curtis	9:30am – 3.30pm	VAL	£10 Refundable deposit
Policies and Procedures	The benefits of well written policy and procedures and The Policy development process.	Thursday 22nd April 2010	Lloyd Denny	9:30am – 3.30pm	VAL	£10 Refundable deposit
Effective Supervision	Supervision should enable and support workers and volunteers to build effective professional relationships.	Thursday 6th May 2010	Astrid Bannister	9:30am – 3.30pm	VAL	£10 Refundable deposit
Project Management	Fundamentals of successful projects project management including monitoring, reporting, control, procurement, financial management, quality assurance and much more.	Thursday 10th June 2010	Lloyd Denny	9:30am – 3.30pm	VAL	£10 Refundable deposit
Health & Safety	Managing the overall health and safety in the workplace.	Thursday 15th July 2010	Lloyd Denny	9:30am – 3.30pm	VAL	£10 Refundable deposit