

Funding Advice and Training in Bedfordshire and Luton 2009-10

Identifying funding sources Getting tender-ready
Making good funding applications Business Planning
Meeting funder and commissioner requirements





Funding advice and training

The funding environment for voluntary and community organisations is becoming increasingly competitive. There is also a progressive move away from grants towards contracts. Advice and training on how to secure funding is more important than ever.

The VoluntaryWorks consortium is funded by Capacitybuilders and the Big Lottery Fund to deliver a comprehensive support package across Bedfordshire and Luton.

We offer three main kinds of support:

Training workshops and funder briefings at locations across Bedfordshire (see middle pages for our current programme)

One-to-one advice from our experienced advisers

Information and resources, including updates and funding alerts through newsletters, by email and on the VoluntaryWorks website

Areas covered

Identifying funding sources – access to databases of national, regional and local funders. Do you know the best places to go for funding for your organisation or project?

Making good funding applications – putting your case across in a way that meets the funder's priorities

Business planning – writing sound business plans to support funding applications

Getting tender-ready – developing your ability to compete for public sector contracts

Meeting funder and commissioner requirements – developing systems and policies relating to quality, financial management, health and safety, monitoring and the environment

Collaborative working – developing partnerships with other organisations in order to increase your competitiveness

Workshops November 2009 - June 2010

Workshop	Content	Date	Trainers	Time	Provider	Location	Cost
Health & Safety	Managing the overall health & safety	Thursday 12 Nov 2009	Bob Chandler	10am - 4pm	VCA	Leighton Buzzard	£20/£30
Environmentally Friendly	How to put together an Environmental Policy	Wednesday 25 Nov 2009	Richard Lawrence	7pm - 9.30pm	BRCC	Old Warden	FREE
Fit for Funding	Introductory guide to grants	Tuesday 1 Dec 2009	Jane Owen	10am - 12pm	CVS	Bedford	FREE
Making Successful Funding Applications	How to make your application stand out	Thursday 3 Dec 2009	Pam McNay	10am - 4pm	CVS	Bedford	£12
Designing & Measuring Performance Indicators	Effective approaches for pinpointing key targets	Wednesday 13 Jan 2010	Dr Aileen McKenzie	9.30am - 3.30pm	VAL	Luton	£5
Making Successful Funding Applications	How to make your application stand out	Tuesday 19 Jan 2010	Pam McNay	9.30am - 3.30pm	VAL	Luton	FREE
Charities, Tax and VAT	How your charity can be affected by tax and VAT	Thursday 28 Jan 2010	Jane Seymour	10am - 4pm	CVS	Bedford	£12
Managing Staff & Volunteers	Recruitment, retention & support	Wednesday 17 Feb 2010	Phillip Stone	9.30am - 3.30pm	VAL	Luton	FREE
Managing Equality & Diversity	How to make your policy a living document	Wednesday 3 March 2010	Pam McNay	9.30am - 3.30pm	VAL	Luton	FREE
Making Successful Funding Applications	How to make your application stand out	Tuesday 9 March 2010	Rizwana Zaman	10am - 4pm	VCA	Leighton Buzzard	£20/£30
Funding Evening	Overview of funding sources and how to apply	Tuesday 16 March 2010	Sue Norman	7pm - 9.30pm	BRCC	Bletsoe	FREE
Making Successful Funding Applications	How to make your application stand out	Wednesday 23 June 2010	Sue Norman	7pm - 9.30pm	BRCC	Toddington	FREE

We expect many events to be over-subscribed and we will accept bookings on a first come, first served basis. To book, please see contact details overleaf.

Contact us

Community and Voluntary Service

Works across North and Mid Bedfordshire

43 Bromham Road, Bedford, MK40 2AA

Tel: 01234 354366

Contact (workshops): Jan Warnier (jan@yourcvs.org)

Contact (advice): Ian Curtis (ian@yourcvs.org)

Voluntary and Community Action

Works across southern Central Bedfordshire

Bossard House, West Street,

Leighton Buzzard, LU7 1DA

Tel: 01525 850559

Contact (workshops):

Kim Mead (training@action-centralbeds.org.uk)

Contact (advice): Rizwana Zaman or Sara Greenwood
(funding@action-centralbeds.org.uk)

Voluntary Action Luton

Works across Luton

15 New Bedford Road, Luton, LU1 1SA

Tel: 01582 733418

Contact: Jean Myrie (jean.myrie@valuton.org.uk)

Bedfordshire Rural Communities Charity

Works across Bedfordshire's rural areas

The Old School, Cardington, Bedford MK44 3SX

Tel: 01234 832614

Contact: Sue Norman (suen@bedsrcc.org.uk)

About the VoluntaryWorks consortium

VoluntaryWorks brings together local voluntary and community sector support agencies to offer integrated services across Bedford, Central Bedfordshire and Luton.

In addition to the organisations opposite, the following are members of the consortium:

- Bedford Race Equality Council
- Bedfordshire Advice Forum
- Voluntary Organisations for Children, Young People and Families
- Volunteer Centre Bedford



www.voluntaryworks.org.uk

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