

# BEDS-SPREAD

November 2007

## Fit for Funding Workshops

**CVS Mid and North Beds** is running a series of funding workshops between now and March 2008 to help meet the demand from groups for funding and development advice and guidance.

The workshops will cover such areas as fundraising, policies, budgeting, outcomes and demonstrating need. There will also be the opportunity go through examples of funding applications and guidance on the use of our resources area, including a demonstration of **funderfinder** and **GRANTfinder**.

We hope that this will also be a way of bringing groups together to help each other and to share information.

The initial workshops will take place at our offices on:

- **Saturday 1<sup>st</sup> December 2007** - 10am to 12pm
- **Friday 1<sup>st</sup> February 2008** - 1pm to 3pm & 7pm to 9pm
- **Saturday 1<sup>st</sup> March 2008** - 10am to 12pm

If you would like to attend one of the workshops or receive further information please contact either **Maxine Hayes** or **Jane Owen** on **01234 354366** or e mail **maxine@cvsmidandnorthbeds.org.uk**

## Trustee Briefing

**Millbrook Village Hall on Monday 3rd December 2007  
7.30pm – 9.30pm**

**CVS Mid and North Beds** are holding a free, informal workshop aimed at trustees and management committees, members of local voluntary and community organisations and registered charities. This workshop will be particularly relevant to organisations with very few or no staff, and will cover the following areas:

- The role of a management committee member
- What help and resources are available to management committee members
- Key issues for voluntary and community organisations
- An outline of some of the key sources of funding available

If you would like to book a place on the workshop please contact **Jan Warnier** on **01234 354366** or e mail **jan@cvsmidandnorthbeds.org.uk** or return the enclosed booking form



## Community & Voluntary Service

Mid and North Bedfordshire  
43 Bromham Road  
Bedford  
MK40 2AA

Tel: 01234 354366  
Fax: 01234 347503

E-mail: [info@cvsmidandnorthbeds.org.uk](mailto:info@cvsmidandnorthbeds.org.uk)  
Web: [www.cvsmidandnorthbeds.org.uk](http://www.cvsmidandnorthbeds.org.uk)

## Contents

*Page 2 - 3 Training*

*Page 4 - 5 Funding*

*Page 6 The Big Give / Mid Beds Credit Union Update / Procurement*

*Page 7 Consultations*

*Page 8 Snippets*

## Contacts

*To email the people below simply prefix the individual's first name to [@cvsmidandnorthbeds.org.uk](mailto:@cvsmidandnorthbeds.org.uk)*

<i>Martin Trinder</i>	<i>Chief Officer</i>
<i>Ian Curtis</i>	<i>Collaborative Working Officer</i>
<i>Mark Smith</i>	<i>Information Officer</i>
<i>Maxine Hayes</i>	<i>Funding &amp; Development Officer</i>
<i>Jane Owen</i>	<i>Funding &amp; Development Officer</i>
<i>Jan Warnier</i>	<i>Training and Events Officer</i>
<i>Linda Bulled</i>	<i>VOC Officer</i>
<i>Tara Charlton</i>	<i>Finance Administrator</i>
<i>Kayleigh Brennan</i>	<i>Office Assistant</i>
<i>Gianna Cave</i>	<i>PA to Chief Officer</i>

Serving the Voluntary and Community Sector in Mid and North Bedfordshire

Registered Charity: 1091423

# TRAINING

## Empowering the Voluntary Sector Workshop

**12th February 2008 - CVS Mid & North Beds Offices, 43 Bromham Road, Bedford, Mk402AA**

The aim of the workshops is to equip voluntary and community sector organisations with the skills to negotiate effectively with public bodies on issues such as funding cuts, policy change consultation and local authority decisions concerning the provision of services.

The workshops are open to all voluntary & community organisations who are funded by, or seeking funding from, public bodies. The focus of the workshop is on the delegates experiences in dealing with public bodies and how to resolve disputes to the advantage of the voluntary and community sector. We are sorry, but we are unable to accept bookings from public bodies.

The workshop includes sessions on:

- What is public law and what are public bodies?
- What happens when things go wrong?
- What you can do when faced with these problems.

**Course cost: £35** (Including VAT and light lunch). To book your place go to [www.navca.org.uk/evs](http://www.navca.org.uk/evs), download a booking form and follow the instructions. This course is delivered in conjunction with the **National Association of Voluntary and Community Action (NAVCA)**

## Relate Bedfordshire & Luton Training

**Counselling Skills in Youth Work** (OCN Level 2 & 3: OCN Credits 6)

*Cost £400 per person*

Listening is perhaps the most precious of all the skills, and the one in shortest supply. People can hardly wait for a pause in a normal conversation before they are jumping in and talking. Very occasionally one comes across a person who always seems to have time to listen, and who seems to be safe and trustworthy. There are perhaps 'natural' listeners, but like any skill, listening can be learnt and improved with practice. This course supports the outcomes of the **Every Child Matters Framework**.

### Managing Emotional Clients

**Wednesday 16th January** in Bedford or **Thursday 17th January** in Luton - 9.30am-4.30pm

*Free to staff and volunteers of charitable/voluntary agencies*

Managing Emotional Clients is a course designed to help you do just that. It is particularly suitable for line managers, personnel managers, police, doctors, social workers, medical staff, care staff and for those who, in their personal and working lives, may find themselves having to cope with the emotions of others.

### Breaking Bad News





**Wednesday 6th February** in Luton - 9.30am-4.30pm

*Free to staff and volunteers of charitable/voluntary agencies*

Breaking Bad News is a course designed to help you do just that. It is particularly suitable for line managers, personnel managers, police, doctors, social workers, medical staff, care staff and for those who, in their personal and working lives, may find themselves having to inform others of distressing news and provide them with support.

If you would like more details of these courses, please contact **Sian Russen** on **01234 342503** or [sian.relate@btopenworld.com](mailto:sian.relate@btopenworld.com)

# TRAINING

<p><b>Becoming Outcomes Focussed</b></p> <p><b>Wednesday 21st November 2007 - 9.45am to 4.00pm</b></p> <p>Who is the course for?</p> <ul style="list-style-type: none"> <li>This introductory- level course is for anyone who would like to find out more about how using an outcomes focus can help you plan your work and record your achievements</li> </ul>	<p><b>Computer Courses</b></p> <p><b>Excel – 2-Day Course - Thursday 21st February 2008 and Thursday 6th March 2008</b></p> <p><b>Publisher - 2-Day Course - Thursday 28th February 2008 and Thursday 13th March 2008</b></p> <p>The workshops are aimed at those:</p> <ul style="list-style-type: none"> <li>Who are beginners or need a refresher course</li> <li>Who want to become confident and competent users</li> </ul>
<p><b>Promoting Equal Opportunities and Diversity</b></p> <p><b>Tuesday 15th January 2008 - 9.45am to 4.30pm</b></p> <p>The course is for:</p> <ul style="list-style-type: none"> <li>Anybody who works or volunteers in the voluntary and community sector, who wants to know more about the practical aspects of equal opportunities in organisations</li> </ul>	<p><b>Cost and bookings for these workshops</b></p> <p><b>£10 per delegate.</b> For further details please contact <b>Jan</b> at <b>CVS</b> on <b>01234 354366</b> or email: <b>jan@cvsmidandnorthbeds.org.uk</b></p> <p><i>All workshops: at CVS Mid &amp; North Beds Offices, 43 Bromham Road, Bedford, Mk40 2AA</i></p>
<p><b>Effective Management Committees</b></p> <p><b>Wednesday 23rd January 2008 - 9.45am to 4.30pm</b></p> <p>The course is for:</p> <ul style="list-style-type: none"> <li>Trustees (who may be called Managers, committee members, directors, executives) - new or established</li> <li>Those who work directly with and support Boards (usually CEO/Senior Management)</li> </ul>	<p><b>BME Organisations are invited to send staff on FREE Training</b></p> <p><b><i>Last Opportunity to Register</i></b></p> <p><b>Accredited NVQ Level 3 in Management</b> Do you perform a management role/function as an employee, management committee member, trustee or volunteer in a voluntary or community organisation?</p> <p>The course is portfolio-based and builds on and develops the experience and skills you have been using, whilst providing workshops to underpin your knowledge and ensure your success.</p> <p>Please contact <b>Jan</b> at <b>CVS</b> on <b>01234 354366</b> or email: <b>jan@cvsmidandnorthbeds.org.uk</b></p>
<p><b>Secrets of Successful Tendering</b></p> <p><b>Thursday 31st January 2008 - 9.45am to 4.00pm</b></p> <p>The course is for:</p> <ul style="list-style-type: none"> <li>Umbrella organisations and those advising others about tendering</li> <li>Those who are involved in the tendering process</li> <li>Chief Officers and Trustees of voluntary and community organisations</li> </ul>	<p>CVS Mid and North Beds Training is funded by</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p><b>The Learning Partnership</b> Bedfordshire &amp; Luton Ltd</p> </div> <div style="text-align: center;">  </div> </div> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;"> <div style="text-align: center;">  <p><b>&gt;LSC</b> Leading learning and skills</p> </div> <div style="text-align: center;">  <p><b>INVESTING in COMMUNITIES</b> Bedfordshire &amp; Luton</p> </div> </div>

# Funding

## Lloyds TSB Foundation's Easier Application Process

The **Lloyds TSB Foundation for England and Wales** has unveiled a new look website ([www.lloydstsbfoundations.org.uk](http://www.lloydstsbfoundations.org.uk)) with a clear step-by-step guide to the application process, a range of case studies and reports on current grants, and a new 'Media Guide' to generating publicity.

Research showed that one in three people downloading the application form did not also download the guidelines for applicants. The Foundation primarily supports small to medium-size charities, many without a professional fundraiser and want to make it as simple as possible for charities to submit an application by ensuring that applicants have the tools needed to make a successful bid at their fingertips.

**Lloyds TSB Foundation** want to make the application process very straightforward by providing as much information as possible in advance of the initial call to us, thus maximising charities' use of their time and chances of success. By profiling previously-funded charities we hope to inspire other charities through reading about successful work.

The new site incorporates a six-step walkthrough application guide including an eligibility checklist; details of the types of organisation and work which are funded and those that are not eligible; the different funding programmes; downloadable application form and guidelines; and an application check list.

The **Lloyds TSB Foundation for England and Wales** supports charities that help disadvantaged people to play a fuller role in the community. Full details are available on their Website: [www.lloydstsbfoundations.org.uk](http://www.lloydstsbfoundations.org.uk) or contact Tel: **0870 411 1223**

## UnLtd Sport Relief Awards

**UnLtd Sport Relief Awards** are available for entrepreneurial young people and groups of young people to develop sports projects. The programme is for 11-21 year-olds, who use their passion for sport to bring respect and understanding to their communities by setting up their own projects. Funding of between **£250 - £5000** is available.

Deadline: **Apply at any time.** Contact: Tel: **0845 3670 770.** Email: [sportreliefawards@unltd.org.uk](mailto:sportreliefawards@unltd.org.uk).  
Website: [www.unltd.org.uk](http://www.unltd.org.uk).

## The Wakeham Trust

**The Wakeham Trust** provide small grants to help people rebuild their communities. They are particularly interested in neighbourhood projects, community arts projects, projects involving community service by young people, or projects set up by those who are socially excluded. They state that "We aim to refresh the parts that other funding sources can't reach, especially new ideas and unpopular causes. Because we don't appeal to the public for funds, we can take risks." They fund groups that 1) provide something new for a particular area, 2) are small, 3) do not employ staff, 4) are not well-established, 5) have the potential to become self-supporting, 6) are outward-looking and help a lot of people, 7) have a U.K. charity number, or can find a charity to accept funds on its behalf. You can apply for a grant by filling out the online form at [www.wakehamtrust.org](http://www.wakehamtrust.org) or by writing a letter to **The Wakeham Trust, Wakeham House, Rogate, Petersfield, Hants, GU31 5EJ.** Tel: **01730 821 748**



**Fundraising Toolkit**  
Download Your Copy from:  
[www.cvsmidandnorthbeds.org.uk](http://www.cvsmidandnorthbeds.org.uk)



## The Football Foundation Goalpost Safety Scheme

**The Football Foundation** has updated its guidance for the **Goalpost Safety Scheme**. It will fund new and replacement goals so that they meet the full safety standards. Grants can cover the cost of new or replacement goals of full, youth or mini-soccer size. An individual grant cannot exceed 50% of the cost of a pair of goals up to a maximum of **£3,000**.

Applications are welcome from FA-affiliated clubs, local authorities, schools, local community groups and clubs in the National League System Step 7 and below.

Deadline: **Apply at any time**

Contact: Tel: **0845 345 4555** ext **4214**. Website: **[www.footballfoundation.org.uk/seeking-funding/goalpost-safety-scheme](http://www.footballfoundation.org.uk/seeking-funding/goalpost-safety-scheme)**

## BIG Lottery Fund – Changing Spaces Schemes

**The Royal Society of Wildlife Trusts Local Food Scheme** - the scheme will make grants to food-related projects to help make locally-grown food accessible and affordable to local communities. Communities will benefit from:

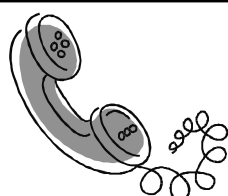
- improved health and well-being through exercise and better nutrition;
- strengthened local economies through the creation of social enterprises;
- and more sustainability through the better use of resources.

Grants will be from **£2,000** up to **£500,000** and will be awarded to not-for-profit groups and organisations in England delivering such projects as growing, processing, marketing and distributing local food; composting and raising awareness of the benefits of such activities. You can get an outline of the programme and any updates by emailing your full contact details to **[localfood@rswt.org](mailto:localfood@rswt.org)**. Website: **[www.rswt.org/localfood](http://www.rswt.org/localfood)**

**Groundwork UK's Community Spaces Scheme** - the scheme will empower communities across England to improve public spaces in their local neighbourhoods. It will focus on creating better local environments as well as increasing people's access to quality local spaces where a range of activities can take place. Full details and application packs will soon be published on **[www.community-spaces.org.uk](http://www.community-spaces.org.uk)**.

**The Natural England Access to Nature Scheme** - There are three broad themes, namely **1) Community awareness and active participation, 2) Education, learning and volunteering** and **3) Welcoming, well-managed and wildlife-rich places**. The scheme aims to encourage more people to enjoy the outdoors, particularly those who face social exclusion or those that currently have little or no contact with the natural environment – perhaps because they lack the confidence to get out and enjoy natural places or have few opportunities to do so. Grants of between £50,000 and £500,000 are available. To qualify for funding, organisations must show evidence of partnership working and how they intend to involve the people they are trying to reach in developing, making decisions about and implementing the project.

Contact: **[acesstonature@naturalengland.org.uk](mailto:acesstonature@naturalengland.org.uk)**. Website: **[www.naturalengland.org.uk/leisure/grants-funding](http://www.naturalengland.org.uk/leisure/grants-funding)**



Contact Maxine or Jane for all your Funding Queries

**01234 354366**

**[maxine@cvsimidandnorthbeds.org.uk](mailto:maxine@cvsimidandnorthbeds.org.uk) or  
[jane@cvsimidandnorthbeds.org.uk](mailto:jane@cvsimidandnorthbeds.org.uk)**



## THE BIG GIVE

The **Big Give** website allows wealthy philanthropists to browse for charitable projects they wish to fund. The site gives UK-registered charities the chance to attract funding for projects requiring between **£100,000** and **£10m**. It is the brainchild of **Alec Reed**, the founder of the **Reed Recruitment Company** and the **Reed Foundation**, who has pledged to give £1m to promote the site to wealthy individuals, corporate foundations, grant-making trusts and legacy advisers.

The **Big Give** lets major donors search for projects in their fields of interest by donation amount, geographical location, charitable sector and type of beneficiary.

Why not register your charity's projects on the website as it is free. Go to **www.thebiggive.org.uk** for more information.

## MID BEDS CREDIT UNION UPDATE

Following the Credit Union consultation event held at Priory House on 18 May and subsequent distribution of the research findings, further progress has been made with the creation of a Credit Union in Mid Beds.

Firstly, **Mid Beds Local Strategic Partnership** have received a presentation on the feasibility of a Credit Union and endorsed the findings and recommendation that **Bedford Credit Union** should be requested to extend their common bond to cover the whole of the district.

Secondly, **Bedford Credit Union** have agreed to apply to extend their common bond into the whole of Mid Bedfordshire. This is subject to:

- The **Financial Service Agency (FSA)** agreeing to support the extension – **Bedford Credit Union** have written to the **FSA** and anticipate a response in the next few weeks.
- The provision of funds to support the development of the Credit Union over the next three years - **Bedfordshire County Council, Aragon Housing Association and Mid Beds District Council** will now consider meeting the costs of developing a Credit Union. If necessary funding is approved, then confirmation of that decision can be announced in early 2008.

**Bedford Credit Union** intend to submit a business plan to the **FSA** by January 2008.

## PROCUREMENT

### Four Important New Publications from the Finance Hub

The '**Finance Hub**' have just published four briefing papers which are a 'must read' for those third sector organisations involved, or planning to become involved, in public service contracting (procurement). These not only support organisations to become successful in their tender bids but offer a range of guidance in such topic areas as 'negotiating with service commissioners', 'putting outcomes and impact at the heart of tendering and service delivery' and 'VAT when working in partnership'.

- **Tendering and Bidding Briefing: Giving your tender a winning chance.** Go to <http://digbig.com/4tssc>
- **Impact Briefing: Putting impact at the heart of the tendering process.** Go to <http://digbig.com/4tssa>
- **Negotiation Briefing: Effective negotiating to secure better outcomes.** Go to <http://digbig.com/4tsry>
- **VAT briefing: VAT made simple when working in partnership.** Go to <http://digbig.com/4tssb>

## CONSULTATION

### Greensand Ridge LEADER Funding Bid

Are you interested in helping secure up to **£4 million** for rural development and rural communities in the **Greensand Ridge Area**?

**Bedfordshire Rural Affairs Forum**, working with **Beds Rural Communities Charity**, is developing a bid for the **Greensand Ridge Area\*** to benefit from new **EU funding**, and would like to hear from you.

In order to access funds via the **LEADER** approach, local partners from the public, private and voluntary sectors must work together to identify local issues and solutions. Funds are put into the hands of local action groups for them to disburse to projects that can help address the local problems and develop new business and social opportunities. It looks for innovation and experimentation in finding new and better approaches to local needs.

One of the first steps is to set up a **Local Action Group**. This must be drawn from a wide range of interest groups in the area, including farmers and growers, the tourism sector, other rural businesses, voluntary and community groups, and statutory organisations for the bid to progress. **They would still particularly like to hear from voluntary and community groups in the Greensand Ridge area that want to get involved.**

If you would like to be involved in shaping the future of the **Greensand Ridge**, either as part of the **Local Action Group**, find out more or simply be added to the **Greensand Ridge LEADER circulation list**, please contact: **Jane Markham** on **01525 878149** or at **janem@bedsrcc.org.uk** / **Jon Boswell** on **01767 8626460** or at **jonb@bedsrcc.org.uk**. For the latest details on this exciting opportunity for the area visit **www.braf.org.uk/greensandbid.html**

*\*The Greensand Ridge Area in Bedfordshire comprises Mid Bedfordshire (including Ampthill, Aspley Guise, Aspley Heath, Battlesden, Campton & Chicksands, Clophill, Eversholt, Everton, Flitton & Greenfield, Flitwick, Haynes, Husborne Crawley, Maulden, Millbrook, Milton Bryan, Northill, Old Warden, Potsgrove, Pottton, Ridgmont, Sandy, Silsoe, Southill, Steppingley, Tingrith, Woburn) and South Bedfordshire (including Eggington, Heath & Reach, Hockliffe)*

### Multi-Use Centres in Bedfordshire

**Beds Rural Communities Charity** has been commissioned by the **Investing in Communities Partnership** for Bedfordshire to undertake a feasibility study into creating a number of 'multi-use centres'. This would most likely involve refurbishing or developing existing buildings so that a range of services can be delivered under one roof. The aim of this approach is to increase efficiency and reduce the operating cost per service, making them more financially viable. Following the completion of the study next year **£3 million** has provisionally been earmarked by the **Investing in Communities Partnership** for investment in multi-centres across Bedfordshire over the next two-year period.

The first phase of the study involves consulting local community representatives (including voluntary and community groups) about service provision in their area and whether a multi-use approach might be both feasible and appropriate. You are therefore invited to a **Multi-Use Centres Consultation Event** on **26th November 2007** at the **Rufus Centre**, Flitwick from 7.30pm. Please contact **Laurie Hurn** at **laurieh@bedsrcc.org.uk** or on **01234 832644** if you wish to attend or want to find out more.

### Talking About Tomorrow - Mid Beds Sustainable Community Plan

Voluntary and Community Groups based in or operating in Mid Bedfordshire are invited to a consultation workshop which has been organised on the **9th November, 2007 9.30am** at the **Mid Beds Council Offices, Chicksands**. The event is an opportunity to have your say and to influence the content of the Mid Beds Sustainable Community Plan. Contact **Sandra Einon, Mid Beds LSP Manager** on **01462 611286** or at **sandra.einon@midbeds.gov.uk** if you wish to attend.

## SNIPPETS

### Child Poverty in Bedfordshire Seminar

County Hall, Bedford on Tuesday 4th December 2007 from 9.30am 1.00pm

The aims of the seminar are to:

- Raise awareness of the poverty issues relating to children, young people and their families in Bedfordshire
- Raise awareness of, and identify gaps in, the support services available for children, young people and families experiencing financial exclusion
- Facilitate networking, information exchange and partnership working between agencies involved in tackling child poverty
- Enhance the profile of the **Tackling Poverty Together in Bedfordshire** Group's activities

Contact **Infotrain Services Ltd** on **01234 360607** or at **len.simkins@infotrain.co.uk** to book your place.

### Do you give hands-on support to voluntary and community groups in Bedford Borough?

If so, whether you are a paid worker or volunteer, please come to:

#### Bedford Borough Workers' Forum

Thursday 6<sup>th</sup> December 2007

At 43 Bromham Road, Bedford (corner of Union Street) - 9.00am for tea/coffee, toast and networking

Please phone **Jane Owen** on **01234 354366**

Or email **jane@cvsmidandnorthbeds.org.uk** for more information

### Nadine Dorries MP

**Mid Bedfordshire MP Nadine Dorries** is keen to hear from your voluntary and community group and your volunteers in her constituency, to raise awareness of the valuable work your group undertakes and to discuss any important issues you may have. Contact: **Nadine Dorries MP, House of Commons, London, SW1A 0AA**. Tel: **020 7219 4239**. Email: **dorriesn@parliament.uk**.

### Display Boards for Hire for FREE!

CVS Mid and North Beds have a number of display boards that we can now offer for hire to our members for FREE! If you wish to book the use of a set of boards please contact **Mark Smith** on **01234 354366** or email **mark@cvsmidandnorthbeds.org.uk**.

### Disposable Cameras Wanted

Local Group **Regency Training Foundation** is asking for donations of disposable cameras for a project to record the lives, cultures and interests of young people in Brazil, South Africa, East End of London and Bedford. Photos taken by the young people will then be exhibited in Bedford and London to illustrate the diversity of youth worldwide. Contact **Patricia O'Malley** on **01234 210576** for more details.

### Stop Press

- **NJC Pay Scales** - Agreement has now been reached on rates of pay applicable from **1 April 2007**. Contact us for details.
- **Social Enterprise Awareness Conference** - Tuesday 27<sup>th</sup> November 2007 - **Cancelled**.

*CVS Mid & North Beds operations are funded by:*

Bedfordshire County Council, Bedford Borough Council, Mid Bedfordshire District Council, Change Up, The Learning & Skills Council, The Bedford Charity, Investing in Communities and The Learning Partnership Bedfordshire & Luton

Serving the Voluntary and Community Sector in Mid and North Bedfordshire

Registered Charity: 1091423