



# Community & Voluntary Service

## Booking Form

Name of Workshop: .....

Organisation .....

Contact Name .....

Address .....

Post Code ..... ☎ .....

**Delegate names - please print** Initially only 2 delegates per organisation. Please list other delegates separately, who will be placed on a waiting list.

1.....Email:.....

2. ....Email:.....

CVS premises are fully accessible, but please indicate if you have other special needs

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**Costs:** CVS members: £12 per delegate (£5 half day) Non-members: £35  
Statutory and/or other agencies: £70 per delegate

**The fee includes Buffet Lunch (full day workshops), Tea/Coffee and Hand-Outs  
No refunds will be given for cancellation within 14 days of the course**

Please indicate how many vegetarian lunches you require

**Please return the completed Booking Form, together with the appropriate payment (please make cheques payable to CVS) to:**

**CVS, 43 Bromham Road, Bedford MK40 2AA**

*The above information will be entered on a database and used only to arrange your attendance at this workshop. We will treat your completion of this form as consent for the information to be used for this purpose.*

I enclose a cheque to the value of £..... Signed .....

**PRIORITY BOOKINGS ARE GIVEN TO VOLUNTARY ORGANISATIONS**

*Community and Voluntary Service is the operating name of  
Community and Voluntary Service Mid and North Bedfordshire*

*Registered Charity No: 1091423 Company Limited by Guarantee No: 4312967*