

Book early to avoid disappointment!

To book a place on this workshop

- complete a booking form, available on request and from our website
- post it to Training Co-ordinator Voluntary and Community Action, Bossard House, West Street, Leighton Buzzard, Bedfordshire LU7 1DA

or

- fax it to us on 01525 376281

or

- email it to training@action-southbeds.org.uk

Your booking will be acknowledged within five days. Further details of the event and directions to the venue will be sent to participants ten days before the event.

To reserve a place, request a booking form or for more information about this workshop or our training programme. Contact Kim Mead our Training & Information Co-ordinator, on 01525 850559 or email training@action-southbeds.org.uk.
website: www.action-southbeds.org.uk

Cost

Members of Voluntary and Community Action £20 per person.
Non-Members £30 per person.

There will be no refund of places cancelled seven days or less before the workshop for non attendance on the day.

This workshop is financially supported by



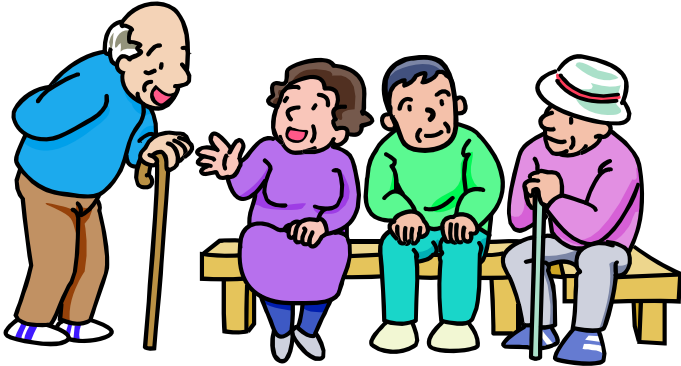
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Training Workshop

Safeguarding Vulnerable Adults

**Thursday 5 February 2009
10.00am - 4.00pm**

**Bossard House
West Street
Leighton Buzzard**



This is for YOU if....

You work with groups of adults who:

- are older
- have a disability or life limiting illness
- experience mental health issues
- suffer domestic violence
- vulnerable in any other way
- you want to develop a policy and guidelines for their protection and safety



By the end of this workshop you will:

- understand what types of abuse vulnerable adults can experience
- know what to do if you have concerns or suspicions or witness abuse taking place
- be able to up-date your policies and practice to include adult protection

This workshop will be led by Jenny Allthorpe. The workshop will be supported by materials from Better Care - a resource pack developed by Voluntary and Community Action in partnership with Dunstable Town Council to support voluntary and community groups working with vulnerable adults.

Content....

- welcome and introductions
- types of abuse and how to recognise them
- indications that abuse might be happening
- where and why might abuse happen
- what to do if an allegation of abuse is made
- how to go about developing an adult protection policy and guidelines
- confidentiality and data protection

Access and Individual Requirements....



The workshop will be held at **Bossard House, West Street, Leighton Buzzard LU7 1DA**. This venue has ground level access, and has fully accessible toilets, and parking is available in the nearby pay on exit multi-storey car park.

If you have any specific individual requirements to enable you to attend this event please let us know.

Refreshments including buffet lunch, with vegetarian and non vegetarian food, will be provided.



Details of how to book and the cost are on the next page