

# Senior Management Contact Directory

Post	Name and email address	Telephone number	Mobile number	Location	Duties
<b>Office of the Chief Executive</b>					
<b>Chief Executive</b>	<b>Richard Carr</b> richard.carr@centralbedfordshire.gov.uk	0300 300 4004 ext 74004	07805 051674	Ground Central Priory House	
Interim PA	Mel Crowley melanie.crowley@centralbedfordshire.gov.uk	0300 300 4009 ext 74009		Ground Central Priory House	
<b>Assistant Director, Communications</b>	<b>Georgina Stanton</b> georgina.stanton@centralbedfordshire.gov.uk	0300 300 4438 ext 74438	07773 402315	First Central Priory House	As the lead communications professional at Central Bedfordshire Council, the AD Communications holds primary responsibility for managing the reputation of the authority with both internal and external audiences.
P A	Tracy Pinney tracy.pinney@centralbedfordshire.gov.uk	0300 300 4013 ext 74013		First Central Priory House	
<b>Assistant Director, Strategy and Performance</b>	<b>Ian Porter</b> ian.porter@centralbedfordshire.gov.uk	0300 300 6529 ext 76529	07748 625037	First Central Priory House	Corporate Policy, Partnerships and Performance Management.
PA	Bernadette Cheshire bernadette.cheshire@centralbedfordshire.gov.uk	0300 300 6518 ext 76518		First Central Priory House	
Head of Partnership and Performance	Peter Fraser peter.fraser@centralbedfordshire.gov.uk	0300 300 6740 ext 76740	07854 960629	First Central Priory House	Local strategic partnership (LSP), local area agreement (LAA), community engagement, customer insight and voluntary and community sector- also responsible for Corporate Risk, Corporate Performance and Customer Relations as of 4 October 10
Head of Planning and Programme Management	Elaine Malarky elaine.malarky@centralbedfordshire.gov.uk	0300 300 5517 ext 75517	07805 067396	First Central Priory House	Incorporates strategic planning and policy development, overview & scrutiny, equality & diversity, information and records management. Also manages key transformation projects such as Total Place and provides specialist expertise in business analysis to support services.
<b>Children's Services</b>					
<b>Deputy Chief Executive and Director of Children's Services</b>	<b>Edwina Grant</b> edwina.grant@centralbedfordshire.gov.uk	0300 300 4229 ext 74229	07904 111646	Ground Central Priory House	
PA	Annette Eversden annette.eversden@centralbedfordshire.gov.uk	0300 300 4498 ext 74498		Ground Central Priory House	
Programme Manager	Sandra Einon sandra.einon@centralbedfordshire.gov.uk	0300 300 4286 ext 74286	07801 219319	Watling House, Dunstable, LU6 1LF	Co-ordinate the activity and within the Directorate in line with corporate requirements, supporting the Director and Assistant Director on programme planning, implementation and monitoring.
<b>Interim Assistant Director, Learning and Strategic Commissioning</b>	<b>Sylvia Gibson</b> sylvia.gibson@centralbedfordshire.gov.uk	0300 300 5522 ext 75522	07772 431493	Watling House, Dunstable, LU6 1LF	Responsible for the development of the Children's Trust, commissioning high quality services, supporting the democratic process and school improvement and support.
PA	Jacque Freeman jacqueline.freeman@centralbedfordshire.gov.uk	0300 300 5598 ext 75598		Watling House, Dunstable, LU6 1LF	
Head of School Improvement	Vacancy - Post is covered by Sylvia Gibson	0300 300 5522 ext 75522	07772 431493	Watling House, Dunstable, LU6 1LF	Head of School Improvement. Responsible for School Improvement Advisers, School Improvement Partners, OFSTED reports, curriculum support and national strategies.
Head of Partnerships and Workforce Development	Karen Oellerman karen.oellerman@centralbedfordshire.gov.uk	0300 300 5265 ext 75265	07772 431489	Watling House, Dunstable, LU6 1LF	Responsible for developing partnership working, the Children and Young People's Plan, and developing the children's workforce.
Head of Joint Strategic Commissioning	Ben Pearson ben.pearson@centralbedfordshire.gov.uk	0300 300 5679 75679	07854 422163	Watling House, Dunstable, LU6 1LF	Responsible for high quality value for money services through effective joint commissioning. Also responsible for 14-19 provision and planning for 16-19 education and training within schools, colleges and private providers to meet the needs of learners and local employers.

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Head of School Support	Helen Redding helen.redding@centralbedfordshire.gov.uk	0300 300 6057 ext 76057	07789 618500	Watling House, Dunstable, LU6 1LF	School Support provides a range of advisory and other services to schools, organisations and to our community members. The service area includes special needs and inclusion programme, education psychology and specialist advisory support services, statutory assessment and monitoring team, behaviour and support, school admissions and learning support service. It also includes the Music Service and Pupil Referral Unit.	
Head of School Organisation and Capital Planning	Rob Parsons rob.parsons@centralbedfordshire.gov.uk	0300 300 5572 ext 75572	07896 532108	Watling House, Dunstable, LU6 1LF	Responsible for the education capital programme, pupil place planning and schools provision.	
<b>Acting Assistant Director Operations</b>	<b>Catherine Parry</b> catherine.parry@centralbedfordshire.gov.uk	0300 300 6441 ext 76441	07766 360218	Watling House, Dunstable, LU6 1LF	Children's frontline workteams, Fostering and Adoption, Children with Disabilities Service, Residential Homes, CRA/QA and Early Intervention Poverty Strategy, CAF/Lead Professional	
PA	Victoria Cortell-Ibanez victoria.cortell-ibanez@centralbedfordshire.gov.uk	0300 300 6044 ext 76044		Watling House, Dunstable, LU6 1LF		
Acting Head of Safeguarding and Children in Care	Sara Scholey sara.scholey@centralbedfordshire.gov.uk	0300 300 5284	07733 025023	Watling House, Dunstable, LU6 1LF	Head of Intake and Assessment Family Support Dunstable and Biggleswade, Looked After and Leaving Care Service and the Asylum Team.	
Head of Children with Disabilities	Ken Harvey ken.harvey@centralbedfordshire.gov.uk	0300 300 6599 ext 76599	07748 760179	Amphill Area Office, Houghton Lodge, Amphill, Beds MK45 2TG	Head of Service for Children with disabilities. Strategic and operational lead for services to disabled children, young people and their families. Responsible for fieldwork Team, Disabled Children's Residential Homes, aiming high for Disabled children, Disabled Children's Access to Childcare (Joint with Early Years), Domiciliary Care Standards, Transition (Joint with Adults Services).	
Head of Early Intervention and Prevention	Sue Tyler sue.tyler@centralbedfordshire.gov.uk	0300 300 6553 ext 76553	07825 034924	Watling House, Dunstable, LU6 1LF	A number of work programmes are undertaken within the Early Intervention, prevention and child poverty service that help Children through their early years and with their long term development. It includes: Early Years and Childcare, Children's Centres, Extended Schools, Parenting and Think Family, Child Poverty, Targeted Mental Health in Schools (TaMHS).	
Head of Fostering and Adoption	Fiona Mackirdy fiona.mackirdy@centralbedfordshire.gov.uk	0300 300 6752 ext 44966	07825 034850	Unit 5, Franklin Court, Stannard Way, Priory Business Park, Bedford MK44 3JZ	Head of Fostering and Adoption. Provision of full fostering and adoption service for Central Bedfordshire and Bedford Borough. Responsible for private fostering and special guardianship for the two unitary authorities	
Head of Quality Assurance CRS	Sue Ioannou sue.ioannou@centralbedfordshire.gov.uk	0300 300 6664 ext 44752	07733 123177	7 Stephenson Court, Fraser Road, Priory Business Park, Bedford	Head of Quality Assurance - responsible for Conference and Review service, convening and chairing child protection conferences, reviews of looked after children and those receiving short term breaks. Hosting and managing Bedford Borough and Central Bedfordshire Safeguarding Children Board Business Support Team, including the LSCB training function, the Family Group Meeting service, the Audit Programme with Children's Specialist Services, Allegations Management.	
<b>Customer and Shared Services</b>						
<b>Director of Customer &amp; Shared Services</b>	<b>Richard Ellis</b> richard.ellis@centralbedfordshire.gov.uk	0300 300 4423 ext 74423	07798 617832	Ground Central Priory House		
P A	Tracey Harris tracey.harris1@centralbedfordshire.gov.uk	0300 300 4031 ext 74031		Ground Central Priory House		
Head of Legal and Democratic Services	John Atkinson john.atkinson@centralbedfordshire.gov.uk	0300 300 6255 ext 76255	07979 700573	First West, Priory House	Provision of legal and democratic services to the Council, including electoral registration, elections, support to the Chairman, Executive, Members and the Lord Lieutenant, and local land charges.	
Head of Service Development	Iain Melville iain.melville@centralbedfordshire.gov.uk	0300 300 6204 ext 76204	07854 960233	Ground West, Priory House	Co-ordinate the overall activity and within the Directorate, including the Directorate's Recovery Programme, as well as managing the Committee Services Team.	
<b>Assistant Director Customer &amp; Systems</b>	<b>Clive Jones</b> clive.jones@centralbedfordshire.gov.uk	0300 300 4168 ext 74168		First Floor Annex Technology House, Bedford	Overall delivery of customer services and shared registration & coroners services and ICT Services.	
PA	Julie Chatters julie.chatters@centralbedfordshire.gov.uk	0300 300 4067 ext 74067		First Floor Annex Technology House, Bedford	Part time PA to Customer and Systems 9.30am - 2.30pm	
Head of ICT (Interim)	Goy Roper goy.roper@centralbedfordshire.gov.uk	0300 300 5957 ext 75957		First Floor Annex Technology House, Bedford	ICT development and support of desktop, laptops, applications, servers, network, telephony, mobiles, security and service desk.	
Head of ICT (start date to be confirmed)	Matt Scott	tbc		First Floor Annex Technology House, Bedford	ICT development and support of desktop, laptops, applications, servers, network, telephony, mobiles, security and service desk.	

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Head of Customer Services	Hannah Richards hannah.richards@centralbedfordshire.gov.uk	0300 300 4345 ext 74345	07785 718998	First Floor Annex Technology House, Bedford	Customer access channels, including telephony, customer service centres and email enquiries. Responsibility for the shared registration and coroners services.
<b>Interim Assistant Director Financial Services/Chief Finance Officer leaves September 2011</b>	<b>John Unsworth</b> john.unsworth@centralbedfordshire.gov.uk	0300 300 5875 ext 75875		3rd Floor, Technology House, Bedford	Overall financial governance of the authority, including procurement and contract management; and to discharge the functions of the statutory Section 151 Officer role.
<b>Assistant Director Financial Services/Chief Finance Officer from 20th June 2011</b>	<b>Charles Warboys</b>	tbc	tbc	3rd Floor, Technology House, Bedford	Overall financial governance of the authority, including procurement and contract management; and to discharge the functions of the statutory Section 151 Officer role.
P A	Maria Fuller maria.fuller@centralbedfordshire.gov.uk	0300 300 6273 ext 76273		3rd Floor, Technology House, Bedford	Full time during term time and mornings only during school holidays
Head of Financial Management	Nyree Hone nyree.hone@centralbedfordshire.gov.uk	0300 300 6594 ext 76594		3rd Floor, Technology House, Bedford	Directorate financial support, Budget monitoring, Directorate budget planning.
Head of Financial Strategy	Adrian King adrian.king@centralbedfordshire.gov.uk	0300 300 6153 ext 76153		3rd Floor, Technology House, Bedford	Statutory financial report, financial control, treasury management and VAT, budget planning and strategy and payments to suppliers.
Head of Audit	Kathy Riches kathy.riches@centralbedfordshire.gov.uk	0300 300 6155 ext 76155		3rd Floor, Technology House, Bedford	Provides assurance and advice to the Council's internal control environment.
Head of Revenues and Benefits	Gary Musket gary.muskett@centralbedfordshire.gov.uk	0300 300 4097 ext 74097		Watling House, Dunstable, LU6 1LF	Recovery of council tax, business rates & sundry debts, income processing, mortgage administration. Revenues and Benefits Customer Accounts incorporating: council tax, liability, billing, discounts, exemptions; housing benefit and council tax benefit (including council tax second adult rebates); discretionary housing payments; housing benefit and council tax benefit fraud investigations; welfare visiting (housing benefit and council tax benefit related); council tax and non-domestic rating inspection).
<b>Interim Assistant Director People</b>	<b>Deb Clarke</b> deb.clarke@centralbedfordshire.gov.uk	0300 300 6651 ext 76651	07824 499655	Technology House, Bedford	Overall delivery of HR services.
PA to Deb Clarke	Louise Davies louise.davies@centralbedfordshire.gov.uk	0300 300 5229 ext 75229		Technology House, Bedford	
Head of HR Strategy	Catherine Jones catherine.jones@centralbedfordshire.gov.uk	0300 300 6048 ext 76048	07794 333264	Technology House, Bedford	HR policies & procedures, job evaluation, management information, benefits, employee relations and Health & Safety.
Head of HR Operations	Vikki Oakes vikki.oakes@centralbedfordshire.gov.uk	0300 300 6213 ext 76213	07824 499658	Technology House, Bedford	Delivery of front line HR provision to each Directorate through a Business Partner team, and transactional/administrative support including payroll provision.
Head of Resourcing and Development	Rachel Hobbs rachel.hobbs@centralbedfordshire.gov.uk	0300 300 6632 ext 76632	07920 536699	Technology House, Bedford	Organisational capability, recruitment and HEART
<b>Interim Assistant Director Assets</b>	<b>Ian Brown</b> ian.brown@centralbedfordshire.gov.uk	0300 300 5711 ext 75711	07778 641356	Technology House, Bedford	Property and assets, facilities, maintenance, capital development, mailroom, print services and catering.
PA to Ian Brown	Margo Morriss margo.morriss@centralbedfordshire.gov.uk	0300 300 4865 ext 74865		Technology House, Bedford	
Head of Capital Projects	Deborah Hoy deborah.hoy@centralbedfordshire.gov.uk	0300 300 5974	07795 257463	Technology House, Bedford	Management of Capital Projects
Head of Assets	Peter Burt peter.burt@centralbedfordshire.gov.uk	0300 300 5281 ext 75281	07768 393462	Room 246, Watling House, Dunstable	Property Management and Corporate Assets
<b>Social Care Health and Housing</b>					
<b>Director of Social Care, Health &amp; Housing</b>	<b>Julie Ogley</b> julie.ogley@centralbedfordshire.gov.uk	0300 300 4221 ext 74221	07969 451715	Ground Central Priory House	
P A	Jane Lawton jane.lawton@centralbedfordshire.gov.uk	0300 300 4330 ext 74330		Ground Central Priory House	

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<b>Interim Assistant Director, Business &amp; Performance</b>	<b>Nick Murley</b> nick.murley@centralbedfordshire.gov.uk	0300 300 4605 ext 74605	07854 960628	Amphill Area Office, Houghton Lodge, Amphill, Beds MK45 2TG	Responsible for business planning and performance management across the social care, health and housing directorate.	
P A	Patsy Povey-Turner patricia.povey-turner@centralbedfordshire.gov.uk	0300 300 6156 ext 76156		Amphill Area Office, Houghton Lodge, Amphill, Beds MK45 2TG		
Head of Business Infrastructure	Althea Mitcham althea.mitcham@centralbedfordshire.gov.uk	0300 300 5653 ext 75653	07805 051642	Watling House, Dunstable, LU6 1LF	Responsible for ensuring that robust and effective business infrastructure systems are in place within the directorate in relation to performance, service planning & improvement, policy and procedures, business process re-engineering and communications.	
Head of Business Systems	Tim Hoyle tim.hoyle@centralbedfordshire.gov.uk	0300 300 6065 ext 76065		Technology House Bedford	Responsible for teams delivering welfare rights, customer finance, service brokerage and direct payments. Also the provision of reception and support services to local offices and establishments.	
<b>Assistant Director, Commissioning</b>	<b>Elizabeth Saunders</b> elizabeth.saunders@centralbedfordshire.gov.uk	0300 300 6494 ext 76494	07581 313049	Amphill Area Office, Houghton Lodge, Amphill, Beds MK45 2TG	Responsible for commissioning, strategy development, contract monitoring/compliance, partnerships and transformation support as set out in the Putting People First concordat to the directorate.	
Head of Commissioning	Paul Groom paul.groom@centralbedfordshire.gov.uk	0300 300 6476 ext 76476	78244 99643	Amphill Area Office, Houghton Lodge, Amphill, Beds MK45 2TG	Responsible for the strategic and managerial lead for the joint commissioning of social care services in conjunction with other partners such as health and housing in order to deliver the national and local health and social care targets.	
Head of Partnerships	Patricia Coker patricia.coker@centralbedfordshire.gov.uk	0300 300 5221 ext 75521	07790 621213	Amphill Area Office, Houghton Lodge, Amphill, Beds MK45 2TG	Responsible for strategic development of effective partnership working, fostering strategic alignment between Adult social care, health and key partners. Also responsible for Carers policy development and engagement with service users and carers.	
<b>Assistant Director, Adult Social Care</b>	<b>Ed Thompson</b> ed.thompson@centralbedfordshire.gov.uk	0300 300 6339 ext 76339	07854 501174	Ground floor, Houghton Lodge, Amphill	Responsible for all operational aspects of Adult Social Care through the care management and direct services teams regarding service delivery for older people, people with a learning disability and people with physical disabilities and sensory impairment.	
P A	Catherine Smith catherine.smith@centralbedfordshire.gov.uk	0300 300 6339 ext 76339		Ground floor, Houghton Lodge, Amphill		
Head of Learning Disabilities and Mental Health	Nikki Kynoch nikki.kynoch@centralbedfordshire.gov.uk	0300 300 6357 ext 76357	07825 034860	House 2, Houghton Lodge, Amphill	Manages several direct service provisions such as residential care, home care and day care and the assessment and care management team who assess and source support the provision for people with a learning disability and their carers.	
Head of Older People and Physical Disabilities	Stuart Mitchelmore stuart.mitchelmore@centralbedfordshire.gov.uk	0300 300 4796 ext 74796	07891 821949	Watling House, Dunstable, LU6 1LF	Responsible for operational managers heading up direct services (day services, extra care and enablement) and adult community teams for older people and adults with physical disabilities. Individual team leaders are also accountable through operational managers.	
<b>Assistant Director, Housing Services</b>	<b>Tony Keaveney</b> tony.keaveney@centralbedfordshire.gov.uk	0300 300 5210 ext 75210	07768 887396	Room 46, Watling House, Dunstable LU6 1LF	Overall responsibility for the Council's stock of 5200 homes including all services provided to council tenants. Responsibility for housing needs, homelessness and private sector housing services.	
PA	Sue Smith sue.smith@centralbedfordshire.gov.uk	0300 300 5213 ext 75213		Room 46, Watling House, Dunstable LU6 1LF		
Head of Housing Management	Carol Rooker carole.rooker@centralbedfordshire.gov.uk	0300 300 5249 ext 75249	07070 606127	Room 52, Watling House, Dunstable LU6 1LF	Providing affordable homes, tenancy and neighbourhood management, including Handy Van service, supported housing and management of traveller sites. Also responsible for tenant engagement and partnership approaches. Dealing with anti-social behaviour on housing estates and working across directorates including Children Services.	
Head of Housing Needs	Hamid Khan hamid.khan@centralbedfordshire.gov.uk	0300 300 5369 ext 75369	07976 722815	Room 55, Watling House, Dunstable LU6 1LF	Choice Based Lettings through Homefinder and housing advice, in partnership with Aragon Housing Association, homelessness prevention; support to vulnerable adults, and enabling people to access affordable housing options, working closely with the private sector housing teams.	
Head of Private Sector Housing	Nick Costin nick.costin@centralbedfordshire.gov.uk	0300 300 5219 ext 75219	07816 974255	Ground floor block A, Watling House, Dunstable LU6 1LF	Improve housing conditions and promote independent living, including Grants for essential repairs, affordable warmth, disabled facilities and empty homes initiatives. Engage landlords to improve the supply of good standard rented accommodation and, if necessary, enforce to ensure minimum standards are met.	

## Sustainable Communities

Post	Name and email address	Telephone number	Mobile number	Location	Duties	Information security classification Restricted
<b>Director of Sustainable Communities</b>	<b>Gary Alderson</b> gary.alderson@centralbedfordshire.gov.uk	0300 300 4391 ext 74391	07799 477872	Ground Central Priory House		
P A	Michele Green michele.green@centralbedfordshire.gov.uk	0300 300 4234 74234		Ground Central Priory House		
Head of Service Development	Nick Rance nick.rance@centralbedfordshire.gov.uk	0300 300 4020 ext 74020		Ground East, Priory House, Chicksands	The Head of Service Development is responsible for leading on the provision of the Service Development function for the Sustainable Communities Directorate. This team works in partnership with its business colleagues in driving forward innovative initiatives that will ensure the Directorate continues to deliver the best possible services to customers every time.	
<b>Assistant Director Planning</b>	<b>Trevor Saunders</b> trevor.saunders@centralbedfordshire.gov.uk	0300 300 4470 ext 74470	07790 057227	Ground Central Priory House	Includes Development Plan, Joint Technical Unit, Housing Strategy, Countryside Services, Transport Strategy Development Management and Building Control.	
PA/Project Officer	Carol Watts carol.watts@centralbedfordshire.gov.uk	0300 300 4252 ext 74252		Ground Central Priory House		
Head of Development Planning and Housing Strategy	Richard Fox richard.fox@centralbedfordshire.gov.uk	0300 300 4105 ext 74105	07776 455706	Second Floor South, Technology House, Bedford	Responsible for the Local Plan and Housing Strategy.	
Head of Transport Strategy and Countryside Services	Paul Cook paul.cook@centralbedfordshire.gov.uk	0300 300 6999 ext 76999	07515 354536	Technology House, Bedford	Development of major transport schemes, transport strategy, countryside services and archives.	
Head of Development Management	Andrew Davie andrew.davie@centralbedfordshire.gov.uk	0300 300 4426 ext 74426	07817 392388	First East Priory House	Development control advice, protection of historic buildings/conservation areas, trees and landscape advice, including tree preservation orders, planning obligations (S106) and condition monitoring, enforcement and appeals. Highways team to advise on highway issues associated with development and section 278/38 agreements and a shared Minerals and Waste Team	
Head of Building Control and Albion Archaeology	Peter Keates peter.keates@centralbedfordshire.gov.uk	0300 300 4380 ext 74380	07789 652744	Ground East Priory House	Responsible for Building Control including dangerous structures and demolitions, street naming including replacement street nameplates, advice on access for people with disabilities and land drainage. Albion Archaeology provides commercial services to private and public sector developers and covers its costs from income.	
<b>Assistant Director, Economic Growth, Skills &amp; Regeneration</b>	<b>Liz Wade</b> liz.wade@centralbedfordshire.gov.uk	0300 300 6288 ext 76288	07920 536730	2nd Floor, Technology House, Bedford	Leads and represents the Council and team regarding economic growth and regeneration matters, adult community learning and libraries.	
PA/Resource Manager	Helen Downer helen.downer@centralbedfordshire.gov.uk	0300 300 6117 ext 76117		2nd Floor Annexe, Technology House, Bedford		
Head of Economic Development & Physical Regeneration "Place"	Jon Cliff jon.cliff@centralbedfordshire.gov.uk	0300 300 4373 ext 74373	07785 515732	2nd Floor Annexe, Technology House, Bedford	Leads on:- Economic Development, Town Centre Development, Strategic Employment Land Development, Economic Assessment, Intelligence and Information Services, Growth Area and Infrastructure Funding, Major Investment Project Delivery	
Head of Community Regeneration and Adult Skills "People"	Kate McFarlane kate.mcfarlane@centralbedfordshire.gov.uk	0300 300 5858 ext 75858	07745 920204	2nd Floor, Technology House, Bedford	Leads on:- Library and Community Services, Adult Skills & Community Learning (shared service), Community Regeneration and Involvement, Workforce Development and Access to Work, European Programme delivery (shared service), Neighbourhood Plans and Priority Estates, Social Enterprise and Capacity Building.	
Head of Business Investment, Marketing, Economic Growth and Regeneration	Helen Shore helen.shore@centralbedfordshire.gov.uk	0300 300 6527 ext 76527	07766 754476	2nd Floor, Technology House, Bedford	Leads on: Delivering new job growth, Business Engagement and Support, Stimulating Enterprise and Innovation, Tourism Development, Arts Development, Leighton Buzzard Theatre, Inward Investment and marketing, local procurement of Goods and Services	
<b>Assistant Director Highways and Transportation</b>	<b>Basil Jackson</b> basil.jackson@centralbedfordshire.gov.uk	0300 300 6171 ext 76171	07876 503374	2nd floor, Technology House, 239 Amphill Road, Bedford MK42 9BD	(1) be the Council's principal adviser on highways and transport related issues. (2) Lead and promote policy advice on the expenditure of revenue budgets of £12 million, plus management of £10 million with of budgets for client departments. Also to lead on policy advice for the expenditure of £20 million worth of capital projects. (3) To lead, manage and develop the resources of the Council's Highways Division, to ensure statutory compliance and the delivery of an excellent service to the people of Central Bedfordshire.	

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PA	Judith Wong judith.wong@centralbedfordshire.gov.uk	0300 300 6201 76201		2nd floor, Technology House, 239 Amphill Road, Bedford MK42 9BD		
Head of Highways Contract	Eddie Ball eddie.ball@centralbedfordshire.gov.uk	01234 228939 42989		Woodlands Annex - Manton Lane Bedford	Management of all highways related improvements, maintenance and renewals through the term contract highways services.	
Head of Integrated Transport	John Brown john.brown@centralbedfordshire.gov.uk	0300 300 5774 ext 75574	07772 370814	2nd floor, Technology House, 239 Amphill Road, Bedford MK42 9BD	(1) Dealing with all School Transport related issues within Central Bedfordshire including: (2) Procure home to school transport for entitled pupils (including those with special educational needs) (3) Liaise with schools and operations (4) Liaise with schools and operators (5) CRB (Criminal Records Bureau) checks for drivers (6) Manage pupil behaviour (7) Oversee concessionary travel for non entitled pupil.	
Head of Traffic Management	David Bowie david.bowie@centralbedfordshire.gov.uk	0300 300 6206 ext 76206	07748 760079	2nd floor, Technology House, 239 Amphill Road, Bedford MK42 9BD	(1) To review, develop and implement policy within Beds Highways, including speed limits, parking and freight issues. (2) To provide road safety education, training and publicity to a wide cross section of the most vulnerable community members. (3) To provide School Crossing Patrols where there are no other safe provisions for children to cross the road. (4) To reduce congestion, improve safety, reduce number of road accident fatalities and injuries in line with LAA targets.	
<b>Assistant Director Community Safety, Public Protection, Waste and Leisure</b>	<b>Jane Moakes</b> jane.moakes@centralbedfordshire.gov.uk	0300 300 5441 ext 75441	07788 148189	DB1, Watling House, Dunstable LU6 1LF	Responsible for the service division of Community Safety, Public Protection, Waste and Leisure.	
PA	Marlene Ashcroft marlene.ashcroft@centralbedfordshire.gov.uk	0300 300 5199 ext 75199		DB1 Watling House, High Street North, LU6 1LF		
Head of Public Protection	Su Childerhouse susan.childerhouse@centralbedfordshire.gov.uk	0300 300 4394 ext 74394	07974 155293	Ground East, Priory House Chicksands	Responsible for Public Protection service comprising: Environmental Health, (workplace regulation - food, health and safety, pollution reduction); Trading Standards (age restricted sales, fair trading, consumer advice, animal health); Licensing (private hire vehicles, hackney carriages, alcohol, gambling, zoos, petroleum etc). Lead for Emergency Planning including business continuity and the Financial Investigation Unit (Proceeds of Crime Act investigations).	
Head of Community Safety	Jeanette Keyte jeanette.keyte@centralbedfordshire.gov.uk	0300 300 5252 ext 75252	07920 536729	Ground East, Priory House Chicksands	Anti social behaviour, CCTV, envirocrime, fora, partnership on crime reduction. Responsible for ASB, CCTV, Environmental Crime, Managing Community Safety Partnership.	
Acting Head of Leisure Services	Adrian Lear adrian.lear@centralbedfordshire.gov.uk	0300 300 4246 ext 74246	07801 219318	Ground Central Priory House Chicksands	Responsible for Leisure Services comprising Leisure Management Contracts (7 leisure centres and The Grove Theatre), Sports Development ( supporting club and coach development, holiday activities, uptake of physical activity), Play and Open Space ( play areas, play activities and recreational open space), Outdoor Education (service level agreement with Bedford Borough for Kempston Outdoor Centre, Blue Peris Mountain Centre and Duke of Edinburgh Scheme). Sports facilities and outdoor playing pitch strategy ( managing major leisure facilities redevelopment).	
Head of Waste Services	Tracey Harris tracey.harris2@centralbedfordshire.gov.uk	0300 300 4646 ext 74646	07876 132097	2nd floor (south wing) Technology House, Bedford	Responsible for front line environmental services comprising: refuse/recycling collection and waste disposal (including closed landfill sites at Sundon and Bluewaters); household waste recycling centres; bottle banks; street cleansing; fly tipping; abandoned vehicles; grounds maintenance; dog warden and pest control. Also responsible for waste awareness, (waste minimisation and promotional campaigns); waste policy and performance.	