



## **DOWNSIZING?**

# **SUPPORT FOR INDIVIDUALS UNDER NOTICE OR NEWLY REDUNDANT**

## **ACT NOW - IT'S FULLY FUNDED**

Do you have employees who are under notice of redundancy or newly redundant? If so we have a service which will help you to support them through this difficult time.

The service will enable you to provide a package of support for your staff. The support includes a 2 to 8 week package which can be tailored to meet the needs of your employees but as an example this could include:

- **Analysis of individual skills**
- **Assessment of literacy, numeracy and IT skills and training to address any skills gaps**
- **Support with CV preparation, job search, interview preparation and presentation skills**
- **Training for a new career**



## SAVE MONEY BY REDUCING YOUR **REDUNDANCY COSTS**

In addition, if you have staff being made redundant and vacancies in other areas of the business, we will be able to re-train or up-skill employees to enable them to be re-deployed into these roles, thereby reducing your redundancy costs and the pain of parting with a tried and trusted colleague.

## VACANCIES - RING US NOW

As part of our service is to support people back into work, we may be able to help you fill any vacancies within your business. We will identify suitable candidates for you to interview and will co-ordinate a package of vocational training once the individual has got the job.

## IF IN DOUBT RING US NOW AND SPEAK TO AN ADVISOR

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